

Philadelphia University	 PHILADELPHIA UNIVERSITY <small>THE WAY TO THE FUTURE</small>	Approved Date: 2023/06/22
Faculty: Business		Issue:
Department: Business Administration		Credit Hours: 3 hours
Academic Year: 2024/2025		Degree: Bachelor

Course Information

Course No.	Course Title	Prerequisite
0330200	Project Management	0116107
Course Type		Class Time
<input type="checkbox"/> University Requirement <input type="checkbox"/> Faculty Requirement <input checked="" type="checkbox"/> Major Requirement <input type="checkbox"/> Elective <input checked="" type="checkbox"/> Compulsory		
Course Level*		Hours No.*
<input type="checkbox"/> 6 th <input checked="" type="checkbox"/> 7 th <input type="checkbox"/> 8 th <input type="checkbox"/> 9 th		30

*According to JNQF standards

Instructure Information

Name	Office No.	Phone No.	Office Hours	E-mail
Dr.abdallah abusalma				aabusalma@phildelphia.edu.jo

Course Delivery Method

<input type="checkbox"/> Blended	<input type="checkbox"/> Online	<input checked="" type="checkbox"/> Physical
Learning Model		
Percentage	Synchronous	Asynchronous
		Physical
		%100

Course Description

The main goal of teaching project management is to be able to achieve project objectives in the most appropriate way, taking into account criteria such as time, cost, scope of work and quality.

Course Learning Outcomes

Number	Outcome	Corresponding Program Outcomes
Knowledge		
K1	Describe the project management	Kp1
K2	Explain how to project initiation	Kp2
K3	Explain how can project closure and benefits realization	Kp3
Skills		
S1	Communicating effectively in all forms, written, visual and oral, for operating efficiently in the project management	Sp1
S2	Employ digital skills, using different software applications to visually present information and data concisely.	Sp2
Competencies		

C1	Perform effectively on teamwork and display interpersonal skills in applying the project management concepts and principles.	Cp1
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Learning Resources

Course Textbook	<ul style="list-style-type: none"> JACK R. MEREDITH & others . (2021). Project Management: a managerial Approach, (11th edition). Wiley publisher.
Supporting References	<ul style="list-style-type: none"> Jeffrey K Pinto. (2019). Project Management: Achieving Competitive Advantage (5th edition). Pearson publisher. NCCER. (2019). Project Management (3rd edition). Pearson publisher. د. عبد المعطي عساف. (2023). إدارة مشروعات عامة (النسخة الثالثة). دار المسيرة. د. ماجدة العطية. (2022). إدارة المشروعات الصغيرة النسخة السابعة. دار المسيرة
Supporting Websites	www.ebsco.com http://library.philadelphia.edu.jo/ST_EN.htm https://bit.ly/3vblsIH (APA7 Referencing)
Teaching Environment	<input checked="" type="checkbox"/> Classroom <input type="checkbox"/> laboratory <input checked="" type="checkbox"/> Learning Platform <input type="checkbox"/> Other

Meetings and Subjects Time Table

Week	Topic	Learning Method*	Task	Learning Material
1	Course introduction	Orientation	<ul style="list-style-type: none"> Introduce the instructor Meet students Class ground rules Syllabus introduction 	Syllabus
2	<ul style="list-style-type: none"> An overview to project management Why project management? The project life cycle? . 	<ul style="list-style-type: none"> Lecture Collaborative learning 	<ul style="list-style-type: none"> Read chapter Discussions Video 	<ul style="list-style-type: none"> Chapter 1a Research Article.
3	<ul style="list-style-type: none"> Types of Project Selection Models: Nonnumeric models 	<ul style="list-style-type: none"> Lecture Flipped class 	<ul style="list-style-type: none"> Read chapter Moc-prsentation Peer review 	<ul style="list-style-type: none"> Chapter 1b Research Article.
4	<ul style="list-style-type: none"> Models that look at costs and revenues Payback period 	<ul style="list-style-type: none"> Lecture Collaborative learning 	<ul style="list-style-type: none"> Read chapter Group Discussion 	Chapter 2.a
5	<ul style="list-style-type: none"> Types of Project Selection Models: Numeric models: Discounted cash flow (NPV) 	<ul style="list-style-type: none"> Lecture Collaborative learning 	<ul style="list-style-type: none"> Read chapter Discussion One minute paper 	Chapter 2.b

6	<ul style="list-style-type: none"> Internal rate of return (IRR) Profitability index NPV and IRR are the more common methods 	<ul style="list-style-type: none"> Lecture Problem solving based learning. 	<ul style="list-style-type: none"> Read chapter Discussion Mind mapping and Brainstorming Quiz 1 	<ul style="list-style-type: none"> Chapter3a
7	<ul style="list-style-type: none"> Project initiation Organizational project and Governance Project management and the project manager Managing Conflict and the art of Negotiation 	<ul style="list-style-type: none"> Lecture Collaborative learning 	<ul style="list-style-type: none"> Read chapter Group Discussion 	<ul style="list-style-type: none"> Chapter 3b
8	<ul style="list-style-type: none"> Identifying and analyzing stakeholders Conflict and project life cycle The nature of negotiation Some requirements and principles of negotiation 	<ul style="list-style-type: none"> Lecture Problem solving based 	<ul style="list-style-type: none"> Read chapter Mind mapping and Brainstorming 	<ul style="list-style-type: none"> Chapter 4
8	Mid-term Exam			
9	<ul style="list-style-type: none"> The Project in the organizational structure : Projects in a functional organization Projects in a projectized organization Projects in a matrixed organization 	<ul style="list-style-type: none"> Flipped class 	<ul style="list-style-type: none"> Read chapter presentation Peer review 	<ul style="list-style-type: none"> Chapter 5a
10	<ul style="list-style-type: none"> Budgeting and risk management Estimating project budgets Project risk management 	<ul style="list-style-type: none"> Lecture Collaborative learning 	<ul style="list-style-type: none"> Read chapter Discussions Video 	<ul style="list-style-type: none"> Chapter 5b Media Content
11	<ul style="list-style-type: none"> Scheduling : Network techniques: PERT CPM 	<ul style="list-style-type: none"> Lecture Collaborative learning 	<ul style="list-style-type: none"> Read chapter Discussion One minute paper Quiz2 	<ul style="list-style-type: none"> Chapter 7a
12	<ul style="list-style-type: none"> Resource allocation: Crashing project Resource allocation problem 	<ul style="list-style-type: none"> Lecture Collaborative learning 	<ul style="list-style-type: none"> Read chapter Discussion Video 	<ul style="list-style-type: none"> Chapter 7b Media Content
13	<ul style="list-style-type: none"> Project Termination 	<ul style="list-style-type: none"> Lecture Flipped class 	<ul style="list-style-type: none"> Read chapter 	<ul style="list-style-type: none"> Chapter 8a

	<ul style="list-style-type: none"> Project closure and benefits realization: When close a project 		<ul style="list-style-type: none"> Moc-presentation Peer review 	
14	<ul style="list-style-type: none"> The final report Benefits realization 	<ul style="list-style-type: none"> Lecture Problem solving based 	<ul style="list-style-type: none"> Read chapter Mind mapping and Brainstorming 	<ul style="list-style-type: none"> Chapter 8b
15	Group Presentation	<ul style="list-style-type: none"> Project based learning 	<ul style="list-style-type: none"> Presentations 	<ul style="list-style-type: none"> Students' research
16	Final Exam			

*Includes: lecture, flipped Class, project based learning, problem solving based learning, collaboration learning.

Course Contributing to Learner Skill Development

Using Technology
<ul style="list-style-type: none"> Students will use several offline software (i.e Microsoft Office) or online software (i.e Prezi and Google Slides) to deliver their presentations. Students will use the internet search engines to capture needed data and information to perform their assignments. Students will use the electronic email for submitting the required documents.
Communication Skills
<ul style="list-style-type: none"> Students will develop their verbal and nonverbal communication skills by participating in classroom activities, group work, and presentations. Students will use creative and critical thinking while participating in classroom discussions, solving issues, and performing various assignments.
Application of Concept Learnt
<ul style="list-style-type: none"> Students will reflect on the acquired knowledge of small business management concepts, forms, and models using adult learning methods (i.e Experiential and project-based learning)

Assessment Methods and Grade Distribution

Assessment Methods	Grade	Activity	Assessment Time (Week No.)	Course Outcomes to be Assessed
Mid Term Exam	% 30	Exam	8 th week	K1, K2, K3,S1
Term Works* 30%	%10	Quiz 1	6 th week	K1, K2, K3
	%10	Quiz 2	11 th week	K1, K2, K3
	%10	Presentation	15 th week	K1, K2, K3
Final Exam	% 40	Exam	16 th week	K1, K2, K3 S2,C1
Total	%100			

* Include: quizzes, in-class and out of class assignment, presentations, reports, videotaped assignment, group or individual project.

Alignment of Course Outcomes with Learning and Assessment Methods

Number	Learning Outcomes	Learning Method*	Assessment Method**
Knowledge			
K1	Describe the project management	<ul style="list-style-type: none"> • Lecture • Collaborative learning • Flipped class 	<ul style="list-style-type: none"> • Exam • In-class Activities • Presentation • Assignment
K2	Explain how to project initiation	<ul style="list-style-type: none"> • Lecture • Collaborative learning • Problem solving based learning. 	<ul style="list-style-type: none"> • Exam • In-class Activities
K3	Explain how can project closure and benefits realization	<ul style="list-style-type: none"> • Lecture • Collaborative learning • Problem solving based learning. 	<ul style="list-style-type: none"> • Exam • Presentation • In-class Activities
Skills			
S1	Communicating effectively in all forms, written, visual and oral, for operating efficiently in the project management	<ul style="list-style-type: none"> • Collaborative learning • Project based learning 	<ul style="list-style-type: none"> • Exam • In-class activities • Presentation • Group Assignment
S2	Employ digital skills, using different software applications to visually present information and data concisely.	<ul style="list-style-type: none"> • Collaborative learning • Project based learning 	<ul style="list-style-type: none"> • In-class activities • Presentation • Group Assignment
Competencies			
C1	Perform effectively on teamwork and display interpersonal skills in applying the management concepts and principles.	<ul style="list-style-type: none"> • Flipped class • Project based learning 	<ul style="list-style-type: none"> • In-class activities • Presentation • Group Assignment

*Include: lecture, flipped class, project based learning, problem solving based learning, collaboration learning.

** Include: quizzes, in-class and out of class assignments, presentations, reports, videotaped assignments, group or individual projects.

Course Policies

Policy	Policy Requirements
Passing Grade	The minimum pass for the course is (50%) and the minimum final mark is (35%).
Missing Exams	<ul style="list-style-type: none"> • Anyone absent from a declared semester exam without a sick or compulsive excuse accepted by the dean of the college that proposes the course, a zero mark shall be placed on that exam and calculated in his final mark. • Anyone absent from a declared semester exam with a sick or compulsive excuse accepted by the dean of the college that proposes the course must submit proof of his excuse within a week from the date of the excuse's disappearance, and in this case, the subject teacher must hold a compensation exam for the student. • Anyone absent from a final exam with a sick excuse or a compulsive excuse accepted by the dean of the college that proposes the material must submit proof of his excuse within three days from the date of holding that exam.
Attendance	The student is not allowed to be absent more than (15%) of the total hours prescribed for the course, which equates to six lecture days (n t) and seven lectures (days). If the student misses more than (15%) of the total hours prescribed for the course without a satisfactory or compulsive excuse accepted by the dean of the faculty, he is prohibited from taking the final exam and his result in that subject is considered (zero), but if the absence is due to illness or a compulsive excuse accepted by the dean of the college that The article is introduced, it is considered withdrawn from that article, and the provisions of withdrawal shall apply to it.
Academic Integrity	Philadelphia University pays special attention to the issue of academic integrity, and the penalties stipulated in the university's instructions are applied to those who are proven to have committed an act that violates academic integrity, such as cheating, plagiarism (academic theft), collusion, intellectual property rights.

Program Learning Outcomes to be assessed in this Course

Number	Learning Outcome	Course Title	Assessment Method	Targeted Performance level

Description of Program learning Outcomes Assessment Method

Number	Detailed Description of Assessment

Assessment Rubric of the Program Learning Outcomes

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